



OUTDOOR EXPERIENCE GUIDE

Haliburton Forest & Wild Life Reserve Ltd.

1095 Redkenn Road
Haliburton, ON
K0M 1S0

Position Status: Full-time,
Contract April 29 - October 14
Starting Date: Spring 2024

Company Overview

Haliburton Forest is an outdoor lover's paradise and a wood lover's dream. It is a research facility and an education centre. It is a property where members of our community make their livelihood, and thousands of visitors make their day. It is a major force in the hardwood lumber industry, with three operating sawmills. It is 100,000 acres, 100 lakes, and millions of trees, and it is home to countless creatures.

Above all, and always, Haliburton Forest is a sustainably managed forest.

In summary, Haliburton Forest is one company with two divisions and over 20 businesses. We provide year-round employment to 150 people and work closely on a regular basis with 50 independent contractors. We have a skilled management team, devoted staff, and a hands-on-get-it-done attitude. Our business strategy is to be environmentally sustainable, socially responsible, and economically viable in everything that we do, in order that Haliburton Forest may prosper over the very long term.

Nature & Scope

Haliburton Forest & Wild Life Reserve Ltd is seeking an individual to fill the position of Outdoor Experience Guide. This position is a contract role responsible for delivering and facilitating recreational and educational programs throughout the spring, summer, and fall seasons. This position will also include guiding tours on our Canopy Tour boardwalk. The Outdoor Experience Guide will report directly to the Lead Guide and Group Sales Coordinator. This position will not require the supervision of staff.

Benefits & Perks

We offer an array of benefits and perks to recognize loyalty, longevity, and passion for the work we do:

- Complimentary access to Haliburton Forest & Wild Life Reserve's 100,000 acre property
- Complimentary use of recreational activities and program equipment
- Opportunities for career advancement, including full-time permanent employment
- The opportunity to work with an exceptional group of people
- Compensation will be determined based on the experience of the candidate
- Shared staff housing may be offered to candidates without local accommodations

Responsibilities

- Demonstrate strong support to the shared values of Haliburton Forest: safe, collaborative, professional, productive, and proud
- Follow legislation and standards of: Workplace Violence and Harassment policies, AODA, Occupational Health and Safety Act
- Provide safe and exciting experiences for our guests such as canoeing, hiking, and challenge course facilitation
- Facilitate outdoor education programs for youth groups and adult groups, including events such as weddings and family reunions
- Act as a liaison with teachers and group leaders
- Provide site support including set-up of program equipment and general site maintenance
- Lead Canopy Tours
- Assist with the maintenance of the Canopy Tour
- Other duties as assigned



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Apply Now:

To apply for this position, please direct your cover letter and resume to our Human Resources Department: hr@haliburtonforest.com
Attn: Angie Grant
Group Sales Coordinator

We thank all applicants, however, only those considered for an interview will be contacted.

Accessibility:

Haliburton Forest & Wild Life Reserve Ltd is committed to creating an inclusive environment that accommodates all individuals, including those with disabilities. We support the goals of the Accessibility for Ontarians with Disabilities Act (AODA) and have established policies, procedures and practices which adhere to the accessibility standards set out in the AODA. Should you require any accommodation throughout the recruitment process please do not hesitate to contact our Human Resources Department.

Haliburton Forest & Wild Life Reserve Ltd is an equal opportunity employer.

Qualifications

- Standard First Aid & CPR-C
- Valid G Driver's License (F-Class License an asset)
- Bronze cross, or NLS swimming certification (an asset)
- Climbing/belaying experience (Level 1 or 2 ACCT an asset)
- ORCKA paddling levels
- Current and satisfactory Vulnerable Sector Check
- Thorough knowledge of outdoor education practices and excellent customer service skills
- Experience in outdoor education program planning and delivery
- Strong organizational and time management skills
- Excellent interpersonal skills, good communication skills
- Strong initiative to do the right thing at the right time, without being asked
- Additional languages spoken and understood an (asset)

Must Be:

- Self-driven
- Outgoing with a positive attitude
- Comfortable presenting in front of groups as well as one on one
- Comfortable and confident working at heights
- Safety conscious
- Experienced at safely managing groups of varying interests and dynamics

Schedule

A typical schedule will be:

- 5 days per week
- 8-hour days, 40 hours per week
- Operating hours between 8am and 5pm daily

This position may require you to work overnight, weekends, and hours outside of the typical 8am-5pm.

